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| Date | July 19th 2018 |
| Topic | XBRL Europe Standard Business Reporting Working Group Meeting 19 |
| Place | Conference Call (13pm CET – 15pm CET) |
| Author | Frans HIETBRINK |

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1. Participants to the meeting

Valdek JÄRVPÕLD (EE), Geraud AMIC (FR), Bas GROENVELD (NL), Frans HIETBRINK (NL), Hans VERKRUJISSE (NL), Hugh WALLIS (Certent), Daniel EIDELMAN (independent consultant), Gilles MAGUET (XBRL Europe)

Frans received mails that Alf HEIDEMANN (DE), Elina KOSKENTALO (FI), Nitesh BHAROSA (NL), Björn RYDBERG (SE), Mikael EKLUND (SE), Tom WACHA (Workiva) will not be able to join this meeting.

2. Announcements

EU-Fitness Check:

- As agreed during the last calls in the ESMA Working group, the SBR Working group and the Executive Committee, a subgroup is formed with the various persons who have already expressed their willingness to participate in the writing of the answer.
- The consultation is visible at https://ec.europa.eu/info/sites/info/files/2018-companies-public-reporting-consultation-document_en.pdf and the answer is due for the 21st of July.
- a subgroup, lead by Gilles MAGUET and Thomas VERDIN, has formulated an answer for part VI digitalization:
 - [20180718-XBRLEuropeAnswerToECconsultationOnFitnessCheckForPublicReporting.pdf](#)
- ESMA has filed their answer:
 - [esma32-51-541 letter to the ec on fitness check on public reporting.pdf](#)
 - [esma32-51-522 response to ec fitness check on eu framework for public reporting by companies.pdf](#)
- Main conclusions of ESMA are:
 - ESMA strongly disagrees with the introduction of the possibility to modify the content of IFRS as issued by the International Accounting Standards Board (IASB) (a mechanism known as 'carve-in').
 - ESMA also urges the EC to swiftly endorse the draft RTS on European Single Electronic Format (ESEF) in order to provide certainty to the relevant market stakeholders and ensure timely preparedness of both software and issuers' capabilities.
 - ESMA believes that the primary objective of endorsed accounting standards remains to promote transparency and better decision-making in financial markets and, therefore, they should be considered as neutral with respect to other public policy objectives.
 - Whilst it is premature to assess the impact of the recent developments in the EU framework in this area, preliminary analysis indicates that probably the effectiveness of the disclosure framework would have been greater had the Non-Financial Information Directive set up or indicated a specific framework and accepted a single set of standards to report this type of information
 - ESMA also wishes to take the opportunity to highlight again the need for deeper harmonisation through EU-level legislative measures in the area of enforcement of financial information and the benefits on investors' confidence and development of the EU Single Market.
- Main conclusions of ESMA are consistent with the answers of XBRL Europe:
 - use world-wide standards as-is (do not change IFRS)
 - do not lose time (endorse draft RTS)
 - do not look at one framework at a time, but at the ecosystem of frameworks
- Additionally XBRL Europe encourages the European Commission to urgently engage with audit stakeholders and clarify its view on auditor responsibility in regard to electronic structured data within an Annual Financial Report compliant with the European Single Electronic Format.
- Gilles mentions that the EC is preparing a document and legal texts regarding assurance, to be expected in September.
- Gilles mentions that a final version of the answers will be published after filing the answers at EC and that the Executive Committee is preparing a cover letter.
- Daniel thanks the subgroup for their work. The draft-answers resemble his feelings.

XBRL II:

- Dave van der Ende has finished the Case Study regarding "How the Dutch Tax and Customs Administration reduces the administrative burden for businesses using XBRL". The plan is (still) to publish the paper on the website of XBRL II:
 - [XBRL Case Study - Dutch Tax Administration.pdf](#)
- Hans asks whether there are equivalents in other jurisdictions. Gilles thinks there might be a document from HMRC.
- Frans proposes to use the survey to ask the members of the Working Group to describe the situation in their country (**Action: Frans**)

Survey from the Best Practices Board of XBRL II

- Frans mentions that the BPB is evaluating their work. Frans thinks there is an overlap between the work of the SBR WG and the work done by the BPB. There is a personal connection as Bas is member of both the SBR WG and the BPB.
- Gilles mentions that the Executive Committee in arch decided to start within XBRL Europe a Best Practice Taskforce on filing and assurance regarding ESMA.
- Gilles will distribute the Working Plan of XBRL EU (**Action: Gilles**)
- Bas will discuss in the BPB XBRL II the option of cooperation between BPB XBRL II and SBR WG (**Action: Bas**).

3. Minutes of previous Conference Call

3.1. Draft Minutes

There are no comments during the meeting.

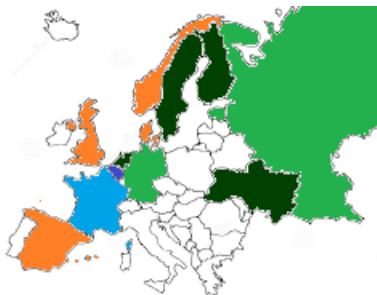
3.2. Action List

Frans mentions that the Actions regarding the survey, the analysis and the issue papers will be discussed later in the Conference Call.

Gilles mentions that participants can send an email to him (gilles.maguette@xbrl-eu.org), CC Corinne (corinne.laurie@xbrl-eu.org) to get an account at the new website from XBRL Europe.

4. Survey

4.1. Responses to the survey



| | | |
|------------|---------------------|---|
| Orange: | personal link sent; | no response received yet |
| Blue: | response received; | cross domain approach: NO, response 2017 |
| Dark Blue: | response received; | cross domain approach: NO, response 2018 |
| Green: | response received; | cross domain approach: YES, response 2017 |
| Dark Green | response received; | cross domain approach: YES, response 2018 |

Frans mentions that:

- The information from BE has been added to the [analysis](#)
- SE updated the information on July 19th. Frans will share the updated report (**Action: Frans**) and will update the analysis (**Action: Frans**).
- Geraud will review the update from FR with Eric JARRY in September
- Valdek will change the update from EE in August

4.2. Analysis of the responses

The participants are curious what happened in UA: switch from mandated CoA to Referential CoA (**Action: Frans**).

Gilles asks whether it is possible to make a summary of the survey (like 4 chapters) and to facilitate to draw conclusions. Frans recalls that that's the idea behind Action 17-06-06/07. He will start on this during the summer. He proposes to organize the work-process of the subgroup according to the work done by the subgroup on Fitness Check:

- dedicated group
- frequent conference calls
- reactions by email
- frequent updates of word-document

5. Issue Papers

Frans mentions the sheets in which he presents an overview.

| Issue Paper | Version | Date |
|------------------------|------------|------------------|
| Assurance | 2018-april | 18-04-20 |
| Audit Files | 2018-june | 18-06-15 |
| Chart of Accounts | 2018-april | 18-04-20 |
| Entity Identifier | 2018-april | 18-04-20 |
| Interface Technologies | 2018-april | 18-04-20 |
| IFRS | | to start in 2019 |
| ESMA | | not yet started |

Participants decide:

- to work on the Issue Paper Audit Files in a dedicated sub-group.

Participants ask Frans to:

- ask members of the SBR WG to participate in the subgroup (**Action: Frans**)
- organize the work-process of the subgroup according to the work done by the subgroup on Fitness Check:
 - dedicated group
 - frequent conference calls
 - reactions by email
 - frequent updates of word-document

6. Next meetings

Gilles request to move the next Conference Call, because of the Member Assembly of XBRL International.

Our next SBR meeting (conference calls) will be September 19th, October 17th, December 19th

- further discuss Survey and Analysis
- discuss Issue Papers
- (further inventory of present and new legislation)
- preparation on XBRL International Conference (November 13th-15th in Dubai)

Our next SBR meeting (face to face) will be **November 13-15th** during XBRL International in Dubai:

- further discuss Survey and Analysis
- discuss Issue Papers
- share/prepare presentations which will be given during the conference

Gilles mentions that:

- the new Executive Committee of XBRL Europe will organize new kind of events:
 - webinars
 - sessions for preparers ESMA
 - networkmeetings (smaller sessions than XBRL Europe Day, with more time for dedicated WG's)
- XBRL Europe will organize in Dubai sessions and meeting rooms, without competition between WG-sessions and other sessions from XBRL II or XBRL Europe

List of decisions

| Number | Decision |
|-------------|---|
| 16-11-09/01 | Chair from the government NL (Frans), co-chair from FI (Elina) |
| 16-11-09/02 | One conference call per month |
| 16-12-14/01 | Meeting will be recorded to support the preparing of the Minute |
| 16-12-14/02 | Minutes will be short, not a verbal report |
| 16-12-14/03 | Draft-Minutes will be send within a week for review by the participants |
| 16-12-14/04 | Draft-Minutes will be published the next week on the website of XBRL Europe |
| 16-12-14/05 | Draft-Minutes will be finalized during the next meeting and will be published within a week |
| 17-02-15/01 | Use the Finnish survey tool to collect information |
| 17-02-15/02 | Share using mail: <ul style="list-style-type: none"> - draft version of minutes and action list - draft versions of descriptions of the application of (parts of) SBR within the participating countries - draft inventory of present and new European legislation |
| 17-02-15/03 | Share on the website for everybody to see: <ul style="list-style-type: none"> - news about next meetings - news about ongoing work - most recent minutes and action lists - charter - description of the methodology for describing SBR - general presentation(s) |
| 17-02-15/04 | Share on the closed section of the website: <ul style="list-style-type: none"> - older minutes and action lists - descriptions of the application of (parts of) SBR within the participating countries- - inventory of present and new European legislation |
| 17-02-15/05 | Decisions will be made for every individual product whether it is possible to share it on the website for everybody to see |
| 17-02-15/06 | Charter is finalized |
| 17-03-15/01 | Fill in one survey per jurisdiction |
| 17-04-13/01 | Use optional questions only (no mandatory questions besides the questions regarding the respondent) |
| 17-07-19/01 | It is not in the scope of the WG SBR to prepare a complete view of European legislation |
| 18-07-19/01 | Work on Issue papers will be done in dedicated sub-groups |

7. Actionlist

7.1. Actionlist: to do

| Action-nr | Action | Holder | Completed |
|-------------|---|--------------|--------------------------------|
| 17-06-06/07 | Prepare a report early 2018 18-01-31 --> fall 2018 | Frans | |
| 17-07-19/02 | Fill in the survey from UK | Kyle | |
| 17-07-19/03 | Fill in the survey from DK | Niels-Peter | |
| 17-07-19/07 | Prepare an Issue Paper regarding IFRS in 2019 | Frans | |
| 17-10-18/03 | Reach out to local government regarding follow-up on Tallin | All | |
| 18-01-31/02 | Survey UK: mail PDF-document to Frans | Kyle | |
| 18-01-31/06 | Issue Paper Audit Files: send an email regarding the development in which the VAT-filing will be replaced by a filing of transactional data | Kyle | |
| 18-04-18/09 | Update the information in the survey before May 10 th | All | 18-05-30: FI, NL, SE, UA |
| 18-05-29/02 | Create an account on the new website by sending an email to Gilles (CC to Frans) | All | |
| 18-05-29/05 | Discuss the update from Denmark with XBRL DK | Poul | |
| 18-05-29/06 | Respond regarding the survey from UK | Philip Allen | |
| 18-06-20/01 | Contact Björn regarding the SBR-conference | Gilles | |
| 18-06-20/05 | Study the Issue Paper Audit Files and formulate questions before July 11 th | All | |
| 18-06-20/06 | Send a proposal to restructure the Issue Paper Audit Files | Elina | |
| 18-07-19/01 | Send an email to the participants and ask them to describe the Tax-situation in their country | Frans | |
| 18-07-19/02 | Distribute the Working Plan of XBRL EU | Gilles | |
| 18-07-19/03 | Discuss in the BPB XBRL II the option of cooperation between BPB XBRL II and SBR WG | Bas | |
| 18-07-19/04 | Share the updated report from SE | Frans | |
| 18-07-19/05 | Add the information from SE to the analysis | Frans | |
| 18-07-19/06 | Ask UA what happened in UA: switch from mandated CoA to Referential CoA | Frans | |
| 18-07-19/07 | Ask members of the SBR WG to participate in the sub-group Audit Files | Frans | |

7.2. Actionlist: completed

| Action-nr | Action | Holder | Completed ¹ |
|--------------------------|--|--------------------|------------------------|
| 16-11-09/01 | Contacting XBRL Sweden | Frans | 16-12-14 |
| 16-12-14/01 | Send important comments regarding charter by email | All | 17-01-11 |
| 16-12-14/02 | Prepare new version of the charter | Frans | 17-01-11 |
| 16-12-14/03 | Send important comments regarding questionnaire by email | All | 17-01-11 |
| 16-12-14/04 | Prepare new version of the questionnaire, including <u>explanations</u> | Frans | 17-01-11 |
| 16-12-14/05 cancelled | Prepare plan how to involve the local jurisdiction and how to involve private and public parties | All | 17-05-17 |
| 16-12-14/06 | Contact Estonia | Elina | 17-01-11 |
| 16-12-14/07 | Contact Poland | Gilles | 17-02-15 |
| 16-12-14/08 | Contact Italy | Gilles | 17-02-15 |
| 16-12-14/09 | Contact Ukraine | Daniel | 17-01-11 |
| 16-12-14/10 | Reach out to community of xEBR | Thomas | 17-02-15 |
| 16-12-14/11 | Reach out to community of XBRL Europe | Thomas | 17-02-15 |
| 17-01-11/01 | Prepare a draft-decision regarding the openness of information from the WG | Frans | 17-02-15 |
| 17-01-11/02 | Prepare new version of the charter | Frans | 17-02-15 |
| 17-01-11/03 | Fill the tables with information from their own country | Björn Kyle | 17-03-15 X |
| 17-01-11/04 | Send some background information about developments in their country | Alf Niels-Peter | 17-02-15 X |
| 17-01-11/05 | Explore the possibility to use an existing survey-tool to collect the data | Elina | 17-02-15 |
| 17-01-11/06 | Arrange a working session in Amsterdam | Frans | 17-02-15 |
| 17-02-15/01 | Send additional questions (regarding Assurance) | Daniel and others | 17-03-15 |
| 17-02-15/02 | Prepare the survey-tool for collecting information | Elina | 17-03-15 |
| 17-02-15/03 | Share the presentation about E-Bilanz | Frans | 17-03-15 |
| 17-02-15/04 | Plan the conference calls for March-May | Frans | 17-03-15 |
| 17-02-15/05 | Publish the charter on the website | Frans | 17-03-15 |
| 17-03-15/01 | Publish information about an SBR-report from the Data Foundation and PwC on the website | Frans | 17-04-12 |

¹ before the meeting of the SBR Working Group of yy-mm-dd

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| 17-03-15/02 | Prepare a new version of the survey: - add "purpose" and "disclaimer" to the intro - add an explanation to every question - add a text field to every question (for clarification) | Elina | 17-04-12 |
| 17-03-15/03 | Prepare an example from the Netherlands | Frans | 17-04-12 |
| 17-03-15/04 | Send a revised survey to the participants before March 29th (postponed to April 7th) | Frans | 17-04-12 |
| 17-03-15/05 | Review the revised survey before April 5th | All | 17-04-12 |
| 17-03-15/06 | Prepare/send the final survey to the participants before April 9th . | Elina/Frans | cancelled |
| 17-04-12/01 | Prepare personalized links | Elina | 17-05-17 |
| 17-04-12/02 | Finalize the survey on April 18th | Elina | 17-05-17 |
| 17-04-12/03 | Finalize the Dutch example on April 18th | Frans | 17-05-17 |
| 17-04-12/04 | Fill in the survey before May 9th | Alf | 17-06-06 |
| --> | | Elina | |
| 17-05-17/03 | | Frans | 17-05-17 |
| | | Mikael | 17-06-06 |
| 17-04-12/05 | Prepare the presentation of the survey in Frankfurt | Elina, Frans | 17-06-06 |
| 17-04-12/06 | Prepare on the inventory of present and new European legislation before May 17 th | All | 17-07-19 |
| 17-05-17/01 | Reserved seats for the session of the WG SBR in Frankfurt | Frans | 17-06-06 |
| 17-05-17/02 | Deliver an update for the management report 2016 of XBRL Europe | Frans | 17-06-06 |
| 17-05-17/03 | Fill in the survey before May 31st | Elina Mikael | 17-10-18 17-06-06 |
| 17-05-17/04 | Improve the report before May 31st | Daniel Frans | 17-06-06 17-06-06 |
| 17-05-17/05 | Ask Alf whether DE will be able to submit their report before May 31st | Frans | 17-06-06 |
| 17-05-17/06 | Share the UA inventory of present and new EU legislation | Daniel | 17-06-06 |
| 17-05-17/07 | Plan the Conference Calls for Q3 and Q4 | Frans | 17-07-19 |
| 17-06-06/01 | Fill in the survey | Stanislav | 17-07-19 |
| 17-06-06/02 17-07-19 | Prepare an Issue Paper regarding assurance, with support from Daniel, Hans en Valdek | Frans | 17-10-18: version 0.4 |
| 17-06-06/03 | Prepare an Issue Paper regarding interface technologies | Frans | 18-01-31 |
| 17-06-06/04 | Prepare an Issue Paper regarding chart of accounts | Frans | 18-01-31 |
| 17-06-06/05 | Ask other members of XBRL Europe to fill in the survey in July/August | Frans | 17-07-19 |

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| 17-06-06/06 | Present the method and the result in November (Paris) | Frans | 17-11-06 |
| 17-06-06/08 | Prepare an updated version of the survey for 2018 | Frans | 18-05-16 |
| 17-07-19/01 | Update the survey from DE | Steffen | 17-11-06 |
| 17-07-19/04 | Update the analysis with FR, RU | Frans | 17-09-13 |
| 17-07-19/05 | Reach out to GLEIF regarding their plans | Daniel Hans | 17-09-13 17-09-13 |
| 17-07-19/06 | Update the survey from EE (Base Register Codes = Yes) | Frans | 17-10-18 |
| 17-09-13/01 | Prepare an Issue Paper regarding LEI | Frans | 18-01-31 |
| 17-09-13/02 | Issue Paper Assurance: email the review from the Estopnian Government | Valdek | 17-10-18 |
| 17-09-13/03 | Issue Paper Assurance: email a text suggestion to improve the Introduction by adding a text regarding Cross Domain Approach and Principal of Integrating of Definitions | Gilles | 17-10-18 |
| 17-09-13/04 | Issue Paper Assurance: email a text regarding the Finnish design | Elina | 17-10-18 |
| 17-09-13/05 | Issue Paper Assurance: email information regarding Assurance in France | Géraud | 17-10-18 |
| 17-09-13/06 | Send the invitation for a Conference Call on October 18th | Frans | 17-10-18 |
| 17-10-18/01 | Add the documents regarding Tallin to the website | Frans | 17-11-06 |
| 17-10-18/02 | Send additional information regarding Tallin to the participants | Frans | 17-11-06 |
| 17-10-18/04 | Add the information regarding EU Rolling Plan on ICT Standardisation to the website | Frans | 17-11-06 |
| 17-10-18/05 | Add the information regarding Swedish SBR Conference to the website | Frans | 17-11-06 |
| 17-10-18/06 | Publish Analysis 4.1 on the website | Frans | 17-11-06 |
| 17-10-18/07 | Update the Issue Paper regarding assurance with the input from Estonia and Ukraine | Frans | 17-11-06 |
| 17-10-18/08 | Plan the Conference Calls for Q4, Q1 and Q2 | Frans | 18-01-10 |
| 17-12-06/01 | Issue Paper Assurance : Add OpenSource | Frans | 18-01-10 |
| 17-12-06/02 | Issue Paper Assurance: Prepare an example from South Africa | Frans | 18-01-31 |
| 17-12-06/03 | Issue Paper Assurance: Review the example from South Africa | Hugh Daniel | / 18-01-31 |
| 17-12-06/04 | Share the Work Programme of XBRL EU. | Gilles | 18-01-31 |
| 18-01-12/01 | Send a save the date for the WG Working Session during the morning of January 31st to Daniel, Elina and Hugh | Frans | 18-01-31 |
| 18-01-12/02 | Survey: send some remarks from France | Geraud | 18-01-31 |
| 18-01-12/03 | Survey: update the Survey and Analysis from France | Frans | 18-01-31 |
| 18-01-12/04 | Issue Paper Assurance: update regarding France | Frans | 18-01-31 |

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| 18-01-12/05 | Issue Paper Assurance: send an update to note 12 | Daniel | 18-01-31 |
| 18-01-12/06 | Issue Paper Assurance: update regarding note 12 | Frans | 18-01-31 |
| 18-01-12/07 | Issue Paper Audit File: send an email regarding XBRL GL as instrument within the Smart Government development | Elina | 18-04-18 |
| 18-01-12/08 | Issue Paper CoA: update regarding France | Frans | 18-01-31 |
| 18-01-12/09 | Issue Paper CoA: update with material from the Analysis | Frans | 18-01-31 |
| 18-01-12/10 | Issue Paper CoA: send an email with information from Finland | Elina | 18-04-18 |
| 18-01-31/01 | Case Study XBRL-II (Netherlands Tax): publish on website | Frans | 18-07-19 |
| 18-01-31/03 | Survey: reach out to Norway to participate | Elina | 18-04-18 |
| 18-01-31/04 | Issue Paper CoA: add a remark regarding the mandate in France to map a Company Chart of Accounts to a Referential Chart of Accounts. | Frans | 18-04-18 |
| 18-01-31/05 | Issue Paper Assurance: send an email regarding the Swedish draft-design | Björn | 18-04-18 |
| 18-01-31/07 | Issue Paper Audit Files: find a way to include the topic of transactional data vs. aggregated filing in the Issue Paper | Frans | 18-06-20 |
| 18-01-31/08 | Issue Paper CoA: include “aggregated reports” in the “cloud” in the model | Frans | 18-04-18 |
| 18-01-31/09 | Prepare a discussion how ESMA will influence existing implementations of XBRL | Frans | 18-06-20 |
| 18-04-18/01 | Send the document regarding EU-consultation to the participants | Frans | 18-05-16 |
| 18-04-18/02 | Pay special attention to chapter “VI The Digitalization Challenge” questions 18-06-20 --> new subgroup | All | 18-06-20 |
| 18-04-18/03 | Find out whether local Business Registers will be replying to the EU-consultation 18-06-20 --> new subgroup | All | 18-06-20 |
| 18-04-18/04 | Send the replies to the request from XBRL Europe regarding the EU-consultation both to XBRL Europe and Frans 18-06-20 --> new subgroup | All | 18-06-20 |
| 18-04-18/05 | Send an email to NO to introduce the survey and to invite them to the SBR WG | Elina | 18-05-16 |
| 18-04-18/06 | Send a private link to NO | Frans | 18-05-16 |
| 18-04-18/07 | Suggest names for 1-on-1-meetings in Warsaw regarding the survey | Gilles | 18-05-16 |
| 18-04-18/08 | Send an update-link to the participants who already submitted an earlier report on April 20th | Frans | 18-05-16 |
| 18-04-18/10 | Prepare some material regarding ESMA as related to SBR | Frans Björn | 18-05-30 |

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| 18-04-18/11 | Find out whether Martin Jäger or Sascha Heinig will be present in Warsaw | Alf | 18-05-16 |
| 18-04-18/12 | Decide whether Mikael or Björn will be present in Warsaw | Björn | 18-05-29 |
| 18-05-16/01 | Organize informal meeting in Warsaw on Monday-evening | Frans | 18-05-29 |
| 18-05-16/02 | Ask Sascha Heinig and Martin Jäger to share their reply regarding the EC consultation | Alf | 18-05-29 |
| 18-05-16/03 | Correct the minutes of April 18th regarding the announcement from Ukraine | Frans | 18-05-29 |
| 18-05-16/04 | Prepare survey-sessions with conference-attendees from new countries | Frans | 18-05-29 |
| 18-05-16/05 | Organize conference calls for Q3 and Q4 2018 | Frans | 18-05-29 |
| 18-05-29/01 | Update the new website from XBRL Europe with recent documents | Frans | 18-06-20 |
| 18-05-29/03 | Publish presentation from NL: SBR Banks | Frans | 18-06-20 |
| 18-05-29/04 | Discuss the update from Sweden with Bolagsverket | Björn | 18-07-19 |
| 18-06-20/02 | Communicate about the process of creating accounts at the XEU-website | Gilles | 18-07-19 |
| 18-06-20/03 | Add the information from BE to the analysis | Frans | 18-07-19 |
| 18-06-20/04 | Resend the link to Geraud | Frans | 18-07-19 |