

Date	December 19th 2018
Topic	XBRL Europe Standard Business Reporting Working Group Meeting 23
Place	Conference call (13am CET – 15am CET)
Author	Frans HIETBRINK

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1. Participants to the meeting

Valdek JÄRVPOLD (EE), Bas GROENVELD (NL), Frans HIETBRINK (NL), Björn RYDBERG (SE), Daniel EIDELMAN (independent consultant), Gilles MAGUET (XBRL Europe)

Frans received information that Alf HEIDEMAN (DE), Elina KOSKENTALO (FI) and Hans VERKUIJSSE (NL) will not be able to join this meeting.

2. Announcements

Finland:

- XBRL Finland organized a Seminar on ESEF (European Single Electronic Format) and XBRL in Helsinki on 26 November 2018. The seminar provided an outlook on how XBRL facilitates financial reporting by rendering unstructured data into structured, machine-readable data. This seminar was aimed at Finnish issuers with the aim to increase their awareness on the requirements of the ESEF-ESMA mandate. The seminar included keynotes from the Financial Supervisory Authority (FIN-FSA), ESMA, and Nasdaq. The seminar was organized by the FIN-FSA and co-hosted by the Real-Time Economy program and XBRL Finland. XBRL Finland has setup a working group to assist Finnish issuers in the transition to this electronic filing. The working group had its first meeting in February 2018.
<http://www.xbrleurope.org/?p=1204>
- There is no link yet to the presentations

France:

- Organized a conference regarding ESEF on December 6th
- Cross-sector-conference: banks, insurance, stock-listed companies. Presentations from AFM (regulator), ECB (regarding BIRD-project), SRB (defining a taxonomy) are available at: <http://web.xbrlfrance.org/?p=459>

Netherlands:

- The SBR program had to postpone the SBR event in Brussels to June 4th 2019. They will come back to you in January with more information.

Spain:

- Workshop regarding reporting XBRL using blockchain. PoC by XBRL Spain and Alastria. Simplifies process of reporting and signing
<https://xbrl.es/wp/sesion-informativa-xbrl-espana-xbrl-blockchain/>

UK:

- XBRL UK, member of XBRL Europe, organized an ESEF Conference held and organized at the Financial Reporting Council in London December 6, called the “UK Digital Reporting Forum” with the following theme “Moving towards the digital annual report and accounts”. As explained on the FRC website “Regulations, expectations and technology are driving an acceleration in the digitisation of corporate reporting across Europe. This half-day event provided an opportunity for preparers and other stakeholders to learn about what to expect from changes to European regulation and what companies and others might learn in their own digital reporting transition”
- The programme covered the following points:
 - Structured data basics – what is it, how is it used and how will it be used?
 - European digital regulation – Overview and current status
 - Current state of digital reporting in the UK
 - Lessons from other jurisdictions
 - Concerns, issues and opportunities on the digital journey.
- The conference was mainly about ESEF or UK-SEF as, even with the Brexit, the UK is planning to use the same methodology
<https://www.frc.org.uk/medialibraries/FRC/FRC-Document-Library/Misc/Lab-UK-Digital-Forum-event-slides-December-2018.pdf>

European Commission:

- On 17 December 2018, the European Commission published the ESEF regulation giving its green light to on the endorsement of the RTS on ESEF. The final text of the Commission’s legislative proposal (delegated act) sent to the Council and to the European Parliament can be accessed at this link in all official languages of the EU. This Delegated Act introduces the obligation for issuers to prepare annual financial reports in xHTML format; and the obligation for issuers filing IFRS consolidated financial statements to mark them up, using the XBRL mark-up language, in accordance with the IFRS taxonomy published by the IFRS Foundation.
- The Act is still subject to the right of the European Parliament and of the Council to express objections, for a period of 3 months, renewable once. If no objections are raised at the expiry of this period, the text will enter into force upon publication in the Official Journal.
- Issuers now need to be ready for the mapping (by matching their Financial statements with the IFRS taxonomy) and tagging (by selecting tools of services providers to file xHTML files including XBRL tags) of their financial reports.

XBRL Europe regarding ESMA/ESEF:

- The Best Practices Taskforce is preparing an ESEF filing manual.
- The ESMA Working Group prepared the Digital Hub. There is commitment for 4 webinars (and 2 more are being prepared) to be launched in January 2019.

XBRL Europe:

- The next XBRL Europe Day, Winter Session, will take place in Rome on 7-8 February 2019 <http://www.xbrleurope.org/?p=1414>
- Eurofiling is organizing their event on June 16th and 17th 2019 at the ECB in Frankfurt. Topics include: tutorials, working groups, European supervisory taxonomies, future of digital reporting, machine learning.
- The XBRL Europe Summer Session will be organized in the last week of May, first week of June.
- The xEBR Working Group is going to be re-started, with Bundesanzeiger as chair. Bundesanzeiger is OAM (Officially Appointed Mechanism for ESMA). Gilles asks all the participants to call on local Business Registers to participate: (**Action: All**).

3. Minutes of previous Conference Call

3.1. Draft Minutes

There are no other comments during the meeting regarding the minutes of the conference call of October 17th and the meeting of Dubai on November 12th.

3.2. Action List

Frans mentions that the Actions regarding the survey, the analysis and the issue papers will be discussed later in the Conference Call.

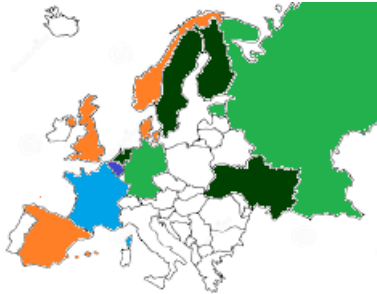
3.3. Working Plan 2019 and further

Frans mentions that the XBRL Europe Workplan 2020 which has been developed in last April 2018 and presented in Warsaw on 29 May 2018 has to be updated.

- 2018: result: Interim Report
- 2019: plan: Issue Paper Audit Files
- 2019: plan: updated Interim report:
 - updated with the information from additional countries
 - updated with additional insight
- 2019: plan: strategy on how to create a cross-domain-approach in other countries
- 2020 and further: plan: 1 new Issue Paper each year
- 2020 and further: plan: updated Interim Report each year

4. Survey

4.1. Responses to the survey



Orange:	personal link sent;	no response received yet
Blue:	response received;	cross domain approach: NO, response 2017
Dark Blue:	response received;	cross domain approach: NO, response 2018
Green:	response received;	cross domain approach: YES, response 2017
Dark Green	response received;	cross domain approach: YES, response 2018

Frans mentions that:

- he received a response from Philip Allen on behalf of XBRL UK.
- he asked Philip some clarifying questions

4.2. Analysis of the responses

Frans mentions that:

- the [analysis](#) has not been updated yet with the responses from XBRL UK.

5. Issue Papers

Frans mentions the sheets in which he presents an overview.

Issue Paper	Version	Date
Assurance	2018-april	18-04-20
Audit Files	2018-august	18-08-15
Chart of Accounts	2018-april	18-04-20
Entity Identifier	2018-april	18-04-20
Interface Technologies	2018-april	18-04-20
IFRS		to start in 2019
ESMA		not yet started

Sub-group Audit Files:

- Pending actions:
 - Elina will improve the paragraph regarding ISO (1.5) including the choice between technical formats (CSV, XML, XBRL-GL)
 - Elina will share information from Nordic Smart Government
 - Björn will describe use cases from Swedish governments and auditors
 - Frans will update and improve the paragraph regarding NL
- Next conference call of the sub-group stills has to be planned

Assurance:

- Valdek sent some information regarding the assurance process in Estonia.
- Frans will update the issue paper (**Action: Frans**)

6. Next meetings

Our next SBR meeting (conference calls) will be January 16th

- further discuss Survey and Analysis
- discuss Issue Papers
- preparation on XBRL Europe Day in February

Our next SBR meeting (face to face) will be **February (7)** during XBRL Europe Day in Rome:

- further discuss Survey and Analysis
- discuss Issue Papers
- share/prepare presentations which will be given during the conference

Gilles thanks all the participants of the Working Group for the work that has been done in 2018 and looks forward to meeting again in 2019.

List of decisions

Number	Decision
16-11-09/01	Chair from the government NL (Frans), co-chair from FI (Elina)
16-11-09/02	One conference call per month
16-12-14/01	Meeting will be recorded to support the preparing of the Minute
16-12-14/02	Minutes will be short, not a verbal report
16-12-14/03	Draft-Minutes will be send within a week for review by the participants
16-12-14/04	Draft-Minutes will be published the next week on the website of XBRL Europe
16-12-14/05	Draft-Minutes will be finalized during the next meeting and will be published within a week
17-02-15/01	Use the Finnish survey tool to collect information
17-02-15/02	Share using mail: <ul style="list-style-type: none"> - draft version of minutes and action list - draft versions of descriptions of the application of (parts of) SBR within the participating countries - draft inventory of present and new European legislation
17-02-15/03	Share on the website for everybody to see: <ul style="list-style-type: none"> - news about next meetings - news about ongoing work - most recent minutes and action lists - charter - description of the methodology for describing SBR - general presentation(s)
17-02-15/04	Share on the closed section of the website: <ul style="list-style-type: none"> - older minutes and action lists - descriptions of the application of (parts of) SBR within the participating countries- - inventory of present and new European legislation
17-02-15/05	Decisions will be made for every individual product whether it is possible to share it on the website for everybody to see
17-02-15/06	Charter is finalized
17-03-15/01	Fill in one survey per jurisdiction
17-04-13/01	Use optional questions only (no mandatory questions besides the questions regarding the respondent
17-07-19/01	It is not in the scope of the WG SBR to prepare a complete view of European legislation
18-07-19/01	Work on Issue papers will be done in dedicated sub-groups

7. Actionlist**7.1. Actionlist: to do**

Action-nr	Action	Holder	Completed
17-07-19/02	Fill in the survey from UK	Kyle	18-12-19
17-07-19/03	Fill in the survey from DK	Niels-Peter	
17-07-19/07	Prepare an Issue Paper regarding IFRS in 2019	Frans	
18-01-31/02	Survey UK: mail PDF-document to Frans	Kyle	18-12-19
18-01-31/06	Issue Paper Audit Files: send an email regarding the development in which the VAT-filing will be replaced by a filing of transactional data	Kyle	
18-04-18/09	Update the information in the survey before May 10th	All	18-05-30: FI, NL, SE, UA
18-05-29/05	Discuss the update from Denmark with XBRL DK	Poul	
18-05-29/06	Respond regarding the survey from UK	Philip Allen	18-12-19
18-07-19/06	Ask UA what happened in UA: switch from mandated CoA to Referential CoA	Frans	
18-09-19/03	Make available the information regarding the FI-webinar on ESMA on November 26 th	Elina	
18-09-19/04	Respond to the email (July 23 rd) with descriptions from the Tax-situation in their country	All	
18-10-17/03	Share announcement regarding Digital Hub	All	18-12-19
18-10-17/04	Send a personal link to Iceland	Elina	
18-10-17/05	Plan the conference calls for the sub-group Audit Files	Frans	
18-12-19/01	Call on local Business Registers to participate in the re-started xEBR WG	All	
18-12-19/02	Update the Issue Paper Assurance with information from EE	Frans	

7.2. Actionlist: completed

Action-nr	Action	Holder	Completed ¹
16-11-09/01	Contacting XBRL Sweden	Frans	16-12-14
16-12-14/01	Send important comments regarding charter by email	All	17-01-11
16-12-14/02	Prepare new version of the charter	Frans	17-01-11
16-12-14/03	Send important comments regarding questionnaire by email	All	17-01-11
16-12-14/04	Prepare new version of the questionnaire, including <u>explanations</u>	Frans	17-01-11
16-12-14/05 cancelled	Prepare plan how to involve the local jurisdiction and how to involve private and public parties	All	17-05-17
16-12-14/06	Contact Estonia	Elina	17-01-11
16-12-14/07	Contact Poland	Gilles	17-02-15
16-12-14/08	Contact Italy	Gilles	17-02-15
16-12-14/09	Contact Ukraine	Daniel	17-01-11
16-12-14/10	Reach out to community of xEBR	Thomas	17-02-15
16-12-14/11	Reach out to community of XBRL Europe	Thomas	17-02-15
17-01-11/01	Prepare a draft-decision regarding the openness of information from the WG	Frans	17-02-15
17-01-11/02	Prepare new version of the charter	Frans	17-02-15
17-01-11/03	Fill the tables with information from their own country	Björn Kyle	17-03-15 X
17-01-11/04	Send some background information about developments in their country	Alf Niels-Peter	17-02-15 X
17-01-11/05	Explore the possibility to use an existing survey-tool to collect the data	Elina	17-02-15
17-01-11/06	Arrange a working session in Amsterdam	Frans	17-02-15
17-02-15/01	Send additional questions (regarding Assurance)	Daniel and others	17-03-15
17-02-15/02	Prepare the survey-tool for collecting information	Elina	17-03-15
17-02-15/03	Share the presentation about E-Bilanz	Frans	17-03-15
17-02-15/04	Plan the conference calls for March-May	Frans	17-03-15
17-02-15/05	Publish the charter on the website	Frans	17-03-15
17-03-15/01	Publish information about an SBR-report from the Data Foundation and PwC on the website	Frans	17-04-12

¹ before the meeting of the SBR Working Group of yy-mm-dd

17-03-15/02	Prepare a new version of the survey: - add "purpose" and "disclaimer" to the intro - add an explanation to every question - add a text field to every question (for clarification)	Elina	17-04-12
17-03-15/03	Prepare an example from the Netherlands	Frans	17-04-12
17-03-15/04	Send a revised survey to the participants before March 29th (postponed to April 7th)	Frans	17-04-12
17-03-15/05	Review the revised survey before April 5th	All	17-04-12
17-03-15/06	Prepare/send the final survey to the participants before April 9th .	Elina/Frans	cancelled
17-04-12/01	Prepare personalized links	Elina	17-05-17
17-04-12/02	Finalize the survey on April 18th	Elina	17-05-17
17-04-12/03	Finalize the Dutch example on April 18th	Frans	17-05-17
17-04-12/04	Fill in the survey before May 9th	Alf	17-06-06
-->		Elina	
17-05-17/03		Frans	17-05-17
		Mikael	17-06-06
17-04-12/05	Prepare the presentation of the survey in Frankfurt	Elina, Frans	17-06-06
17-04-12/06	Prepare on the inventory of present and new European legislation before May 17 th	All	17-07-19
17-05-17/01	Reserved seats for the session of the WG SBR in Frankfurt	Frans	17-06-06
17-05-17/02	Deliver an update for the management report 2016 of XBRL Europe	Frans	17-06-06
17-05-17/03	Fill in the survey before May 31st	Elina Mikael	17-10-18 17-06-06
17-05-17/04	Improve the report before May 31st	Daniel Frans	17-06-06 17-06-06
17-05-17/05	Ask Alf whether DE will be able to submit their report before May 31st	Frans	17-06-06
17-05-17/06	Share the UA inventory of present and new EU legislation	Daniel	17-06-06
17-05-17/07	Plan the Conference Calls for Q3 and Q4	Frans	17-07-19
17-06-06/01	Fill in the survey	Stanislav	17-07-19
17-06-06/02 17-07-19	Prepare an Issue Paper regarding assurance, with support from Daniel, Hans en Valdek	Frans	17-10-18: version 0.4
17-06-06/03	Prepare an Issue Paper regarding interface technologies	Frans	18-01-31
17-06-06/04	Prepare an Issue Paper regarding chart of accounts	Frans	18-01-31
17-06-06/05	Ask other members of XBRL Europe to fill in the survey in July/August	Frans	17-07-19

17-06-06/06	Present the method and the result in November (Paris)	Frans	17-11-06
17-06-06/07	Prepare a report early 2018 18-01-31 --> fall 2018	Frans	18-11-12
17-06-06/08	Prepare an updated version of the survey for 2018	Frans	18-05-16
17-07-19/01	Update the survey from DE	Steffen	17-11-06
17-07-19/04	Update the analysis with FR, RU	Frans	17-09-13
17-07-19/05	Reach out to GLEIF regarding their plans	Daniel Hans	17-09-13 17-09-13
17-07-19/06	Update the survey from EE (Base Register Codes = Yes)	Frans	17-10-18
17-09-13/01	Prepare an Issue Paper regarding LEI	Frans	18-01-31
17-09-13/02	Issue Paper Assurance: email the review from the Estonian Government	Valdek	17-10-18
17-09-13/03	Issue Paper Assurance: email a text suggestion to improve the Introduction by adding a text regarding Cross Domain Approach and Principal of Integrating of Definitions	Gilles	17-10-18
17-09-13/04	Issue Paper Assurance: email a text regarding the Finnish design	Elina	17-10-18
17-09-13/05	Issue Paper Assurance: email information regarding Assurance in France	Géraud	17-10-18
17-09-13/06	Send the invitation for a Conference Call on October 18th	Frans	17-10-18
17-10-18/01	Add the documents regarding Tallin to the website	Frans	17-11-06
17-10-18/02	Send additional information regarding Tallin to the participants	Frans	17-11-06
17-10-18/03	Reach out to local government regarding follow-up on Tallin	All	18-10-17
17-10-18/04	Add the information regarding EU Rolling Plan on ICT Standardisation to the website	Frans	17-11-06
17-10-18/05	Add the information regarding Swedish SBR Conference to the website	Frans	17-11-06
17-10-18/06	Publish Analysis 4.1 on the website	Frans	17-11-06
17-10-18/07	Update the Issue Paper regarding assurance with the input from Estonia and Ukraine	Frans	17-11-06
17-10-18/08	Plan the Conference Calls for Q4, Q1 and Q2	Frans	18-01-10
17-12-06/01	Issue Paper Assurance : Add OpenSource	Frans	18-01-10
17-12-06/02	Issue Paper Assurance: Prepare an example from South Africa	Frans	18-01-31
17-12-06/03	Issue Paper Assurance: Review the example from South Africa	Hugh Daniel	/ 18-01-31
17-12-06/04	Share the Work Programme of XBRL EU.	Gilles	18-01-31
18-01-12/01	Send a save the date for the WG Working Session during	Frans	18-01-31

	the morning of January 31st to Daniel, Elina and Hugh		
18-01-12/02	Survey: send some remarks from France	Geraud	18-01-31
18-01-12/03	Survey: update the Survey and Analysis from France	Frans	18-01-31
18-01-12/04	Issue Paper Assurance: update regarding France	Frans	18-01-31
18-01-12/05	Issue Paper Assurance: send an update to note 12	Daniel	18-01-31
18-01-12/06	Issue Paper Assurance: update regarding note 12	Frans	18-01-31
18-01-12/07	Issue Paper Audit File: send an email regarding XBRL GL as instrument within the Smart Government development	Elina	18-04-18
18-01-12/08	Issue Paper CoA: update regarding France	Frans	18-01-31
18-01-12/09	Issue Paper CoA: update with material from the Analysis	Frans	18-01-31
18-01-12/10	Issue Paper CoA: send an email with information from Finland	Elina	18-04-18
18-01-31/01	Case Study XBRL-II (Netherlands Tax): publish on website	Frans	18-07-19
18-01-31/03	Survey: reach out to Norway to participate	Elina	18-04-18
18-01-31/04	Issue Paper CoA: add a remark regarding the mandate in France to map a Company Chart of Accounts to a Referential Chart of Accounts.	Frans	18-04-18
18-01-31/05	Issue Paper Assurance: send an email regarding the Swedish draft-design	Björn	18-04-18
18-01-31/07	Issue Paper Audit Files: find a way to include the topic of transactional data vs. aggregated filing in the Issue Paper	Frans	18-06-20
18-01-31/08	Issue Paper CoA: include “aggregated reports” in the “cloud” in the model	Frans	18-04-18
18-01-31/09	Prepare a discussion how ESMA will influence existing implementations of XBRL	Frans	18-06-20
18-04-18/01	Send the document regarding EU-consultation to the participants	Frans	18-05-16
18-04-18/02	Pay special attention to chapter “VI The Digitalization Challenge” questions 18-06-20 --> new subgroup	All	18-06-20
18-04-18/03	Find out whether local Business Registers will be replying to the EU-consultation 18-06-20 --> new subgroup	All	18-06-20
18-04-18/04	Send the replies to the request from XBRL Europe regarding the EU-consultation both to XBRL Europe and Frans 18-06-20 --> new subgroup	All	18-06-20
18-04-18/05	Send an email to NO to introduce the survey and to invite them to the SBR WG	Elina	18-05-16
18-04-18/06	Send a private link to NO	Frans	18-05-16
18-04-18/07	Suggest names for 1-on-1-meetings in Warsaw regarding the survey	Gilles	18-05-16

18-04-18/08	Send an update-link to the participants who already submitted an earlier report on April 20th	Frans	18-05-16
18-04-18/10	Prepare some material regarding ESMA as related to SBR	Frans Björn	18-05-30
18-04-18/11	Find out whether Martin Jäger or Sascha Heinig will be present in Warsaw	Alf	18-05-16
18-04-18/12	Decide whether Mikael or Björn will be present in Warsaw	Björn	18-05-29
18-05-16/01	Organize informal meeting in Warsaw on Monday-evening	Frans	18-05-29
18-05-16/02	Ask Sascha Heinig and Martin Jäger to share their reply regarding the EC consultation	Alf	18-05-29
18-05-16/03	Correct the minutes of April 18th regarding the announcement from Ukraine	Frans	18-05-29
18-05-16/04	Prepare survey-sessions with conference-attendees from new countries	Frans	18-05-29
18-05-16/05	Organize conference calls for Q3 and Q4 2018	Frans	18-05-29
18-05-29/01	Update the new website from XBRL Europe with recent documents	Frans	18-06-20
18-05-29/02	Create an account on the new website by sending an email to Gilles (CC to Frans)	All	18-10-17
18-05-29/03	Publish presentation from NL: SBR Banks	Frans	18-06-20
18-05-29/04	Discuss the update from Sweden with Bolagsverket	Björn	18-07-19
18-06-20/01	Contact Björn regarding the SBR-conference	Gilles	18-09-19
18-06-20/02	Communicate about the process of creating accounts at the XEU-website	Gilles	18-07-19
18-06-20/03	Add the information from BE to the analysis	Frans	18-07-19
18-06-20/04	Resend the link to Geraud	Frans	18-07-19
18-06-20/05	Study the Issue Paper Audit Files and formulate questions before July 11th	All	18-09-19
18-06-20/06	Send a proposal to restructure the Issue Paper Audit Files	Elina	18-09-19
18-07-19/01	Send an email to the participants and ask them to describe the Tax-situation in their country	Frans	18-09-19
18-07-19/02	Distribute the Working Plan of XBRL EU	Gilles	18-10-17
18-07-19/03	Discuss in the BPB XBRL II the option of cooperation between BPB XBRL II and SBR WG	Bas	18-09-19
18-07-19/04	Share the updated report from SE	Frans	18-09-19
18-07-19/05	Add the information from SE to the analysis	Frans	18-09-19
18-07-19/07	Ask members of the SBR WG to participate in the sub-group Audit Files	Frans	18-09-19
18-09-19/01	Share the NL-document describing the status of implementations in different countries (e.g. use of standards, implementation choices and deviations of best practices and standards)	Bas	18-11-12

18-09-19/02	Make available the presentations of the SE-conference on October 4th	Björn	18-10-17
18-09-19/05	Share the GLEIF-document of the Data Foundation on the website	Frans	18-10-17
18-10-17/01	Share the information regarding the the SE-conference on the website from XBRL Europe	Gilles	18-11-12
18-10-17/02	Share information regarding a PoC on blockchain and ESEF in Spain	Daniel	18-11-12
18-10-17/06	Update the issue paper regarding Entity Identifier with information from FR	Frans	18-11-12
18-10-17/07	Check the interim report on correct english	Hugh	18-11-12
18-10-17/08	Final check on the content of the interim report	Frans	18-11-12
18-10-17/09	Publish the interim report before November 1st	Frans/Gilles	18-11-12
18-10-17/10	Plan the conference calls for the sub-group working on the Interim Report	Frans	18-11-12